

Setting Up a Score-O Event (Updated October, 2019)

Open the program OEScore.

1. Go to Event, then select New
 - a. Please use the format YYYYMMDDParkName (no spaces, no dashes, no underscores) for the Folder where YYYYDDMM is the date of the event.
 - b. For Description, type in the name of the event.
 - c. Type in the date.
 - d. Type in a zero time of 0.00.00 (periods can be used instead of colons).
 - e. Make sure SPORTIdent is selected as the chip system.
 - f. The "Additional lines" fields can be left blank or if the event is the club championship or the HVO dual event or something like that you can type in extra text that will appear on printed results.
 - g. Click OK. The new event should become the "live" event.
2. Go to Event, then select Settings
 - a. Click the bar labeled Settings.
 - b. Decide whether your event is a mass-start event or if individuals will be punching a start box when they start. If everyone is starting at once, make sure the box "Use start station for real time start" is left unchecked.
 - c. Make sure the box "Use finish station" is checked.
 - d. Make sure Mode is set to "Time Taking".
 - e. Depending on how long the score-o is, click the appropriate time (usually "less than 12 hours") under Event duration.
 - f. Click OK, then OK again.
3. Go to Archive, then select Copy Clubs.
 - a. Answer "Yes" to "Confirm overwriting the clubs in the event".
 - b. Answer "Yes" to "Do you exactly know what you are doing".
 - c. Close the window.
 - d. To check that the clubs imported correctly, go to Entries and select Edit. In the Entries window, click on the tab labeled Clubs. You should see a list of the clubs. Again, please do not change this table. If you need to add new clubs, that will be explained below. Note that the club system in Europe is quite a bit different than in the US as payment for events is usually done by clubs not individuals. Also, most clubs are city based. Thus, the field "City" is required but "Club Name" is not. This is why we just list our club names in the City field.
4. The next step is to set up classes. You may only have one class – everyone is competing against everyone else. Or you may have Male, Female, Masters, Juniors or any number of different classes. **YOU MUST SET UP AT LEAST ONE CLASS.**
 - a. Go to Entries and select Edit.
 - b. Click on the tab Classes.
 - c. Click on the green plus sign (or go to Edit and select New). This creates a new class. The No field on the left governs the order in which results are printed if you are printing by class.
 - d. Enter a name in the Short and Long fields. If you just have one class, you can call it ScoreO or something. If you have different classes you need different names for each class.
 - e. Put 0 in the Start fee field.
 - f. Keep the Classified box checked.
 - g. You can ignore all the other fields.
 - h. When you hit enter, it will ask if the class really doesn't have to pay a start fee. Say yes.
 - i. Repeat for all the classes you want.

- j. Exit the window.
- 5. The next step is to enter course information. There are two ways to do this. If the course setter set the courses in either OCAD or Condes, request the XML file of course data from the course setter. If the course setter did not use OCAD or Condes, then you need to get a list of the controls for the course.
 - a. If you have the XML file: (If you use Condes and actually define a score-o course then this probably works. I have only ever just printed an all controls map from Condes for a score-o so I'm not sure how this works. – Sandy)
 - i. Go to Courses, then Import.
 - ii. In the dialog box, the top choice for each section should be selected as the default. Leave those.
 - iii. Under File, navigate to the XML file the course setter sent you. (Click the folder icon on the right side of the field.) This opens a Select File dialog box which is standard for OE2010. Use the top field to find the folder where you have put the XML file and then select the file from the list in the main box. Only files with the correct extension are listed in the main box. Click OK. The file should now be listed in main dialog box.
 - iv. Click OK again. You will be asked if you want to remove all existing class and course assignments – click Yes.
 - v. You will be asked if you know what you are doing – click Yes.
 - vi. Close the import report window. To check that the courses have imported correctly, go to Courses then select Courses. The courses should now be listed. If you need to modify anything (sometimes the climb has to be added later) this is where you would do it. If you click the Controls tab, you should see a list of the controls being used for the event.
 - b. If you have to enter the course data yourself: (This is the way I always do it. -Sandy)
 - i. Go to Courses on the main menu bar, then select Courses.
 - ii. Click the Controls tab.
 - iii. Click on the green plus sign (or go to Edit and select New). This creates a control. The default first number is 31. If you have a different first control, type in that number. Enter the number of points this control is worth in the Points column.
 - iv. Hitting Enter will save the control and automatically create another one, incrementing the control number by one. So, repeatedly hit Enter until you have all your controls. It will copy the points from the previous control as well. This works great if all your controls are 1 point or something simple, not so great if each control is worth different points. But, you can go back and delete controls or change them at any time. The little blue undo arrow will get you out of enter mode and into edit mode. To edit a field click on it, enter the correct information and hit enter. Enter automatically saves the information. The green plus sign gets you back into the mode where you can enter new controls. When you are done, get out of this mode by clicking the little blue undo arrow.
 - v. Now click the Courses tab. Click on the green plus sign (or go to Edit and select New). This creates a course.
 - vi. Click in the field with the heading Controls. Once this field is highlighted there will be three little dots on the right side of this field. Clicking these dots will open a dialog box where you can select the controls for the course. You can drag and drop or use the arrow keys to highlight the control you want and hit enter to move it to the course. When you are done click OK. The controls should now be listed in order in the controls field. Then hit Enter to save the course information.
 - vii. If you have more than one score course you can repeat for each course. When you are done, click the blue undo arrow which gets you out of insert mode. Close the window.

6. The next step is to set up Rules for your score event. This is where you determine time penalties.
 - a. Go to Courses on the main menu bar and then select Rules.
 - b. Click on the tab Time bands. This is how you give bonus points for something (we rarely do that) and penalty points for overtime. You need to define the “bands” which are the times when the penalty changes. So if you are penalizing competitors 2 points for every minute overtime, then your time bands are 1.00, 2.00, 3.00, etc. If your rule is 10 points for every 3 minutes, then your time bands are 3.00, 6.00, 9.00, etc. You can mix and match – 1 point for the first minute, 10 points for the next 3, 20 points for the next 5, etc. So your time bands would be 1.00, 4.00, 9.00, etc. Enter the time bands you want to use.
 - c. Now click on the Rules tab.
 - d. Click on the green plus sign (or go to Edit and select New). This creates a new Rule.
 - e. Name your rule. Then enter the point penalty in each of the time bands. The penalties will accumulate automatically, so the entry is how many more points they will lose.
7. Now you need to assign your classes to your courses and assign the rules.
 - a. Go to Courses on the main menu and select Classes.
 - b. The class or classes you defined in step 4 should show up. For each one, you need to select the course you defined in step 5, give the time limit and select the rule you defined in step 6.
8. **Congratulations.** You have now set up the score event.
9. **However,** there is one more thing to do if you are having a mass start. When people register, the Entries window is configured so that the Start Time does not appear. This is because for events when people use the start box to record their start time you don’t want to have to enter something in this field each time someone registers and the program won’t let you leave it blank if it is showing. So, during registration, it is convenient to have this field not appear. If you are having a mass start, however, you need to enter the start time for each competitor. You can either enter it as people register, or you can enter it after they start. In either case, to get the field to appear, do the following:
 - a. Select Entries from the main menu, then Edit.
 - b. Select the Competitors tab. (This is the screen for registering people.)
 - c. Click on the small asterisk in the top left corner of the table – it’s on the line with the column headings, all the way on the left. This gives you a list of the possible fields; the ones with a check mark should be the ones currently appearing (plus a few that are always shown). Click on Start. If this box is checked then a column labeled Start will now be in the table.

(I generally do it after the start since it’s frequently the case that the event starts a few minutes late. So, if the start was supposed to be 10:00 am but it didn’t really start until 10:05am you would have to go and change all the start times to 10:05 anyway. But it’s completely up to you whether you want to enter the start time as people register or after they start. Unfortunately, there’s no easy way to enter the start time for each competitor – you have to enter it for each entry line by line. You can do a copy (ctrl-c) and paste (ctrl-v) to make it a little easier.)