

Modifying Results, Cleaning-Up Results and Sending the Results for Posting **(Updated August, 2016)**

At the end of the event (or during it), you may need to resolve issues and “clean-up” the results.

Modifying results for competitors can include things like changing a MP to a DNF, giving a competitor credit for a control that was misplaced or went missing, and a variety of other things.

1. Go to Competition Day, then Evaluate Chips.
2. Find the competitor whose results you want to change. As with other screens, clicking on a column heading, will sort by that heading.
3. On the left side of the bottom half of the Evaluate Chips screen the line labeled “Class.” is the classification. From the pull down menu, select the option that you want and hit enter to save. If the code doesn’t match the punches (for example, a control is missing but you select OK or there is a finish punch but you select DNF) you will be asked if you really want to change the classification. Just say OK.

At busy events, it’s usually the case that some competitors will download with errors that are not caught at the time. This includes things like forgetting to punch the Start control, not punching the Finish control, deciding to run a different course than the one for which they registered, etc. Cleaning up the results at the end of the event helps rectify all of these.

1. Go to Competition Day, then Evaluate Chips.
2. Click on the first competitor. In the middle of the bottom half of the screen there is a colored bar. It is pink and says “None” if the competitor has not downloaded. It is green and says “OK” if the competitor successfully completed a course. It is pink and says “Error” if the competitor downloaded but did not successfully complete a course.
3. For each competitor where it says “Error”, check the splits. Correctly punched controls show up in black with a time. Controls on the course that were not punched show up in red with no time. Controls not on the course or punched out of order, show up in pink with a time. Usually it is pretty obvious whether a competitor mispunched (skipped a control or punched a wrong control or punched out of order). If it looks instead like the competitor didn’t finish the course you should change the classification to DNF.
4. If the splits look totally wacky – so many controls punched not on the course – check to see if they really ran a different course by comparing the list of controls they punched with those on other courses. If this is the case, go to the Entries screen and change their course (it cannot be changed on the Evaluate Chips screen). After changing the course, on the Evaluate Chips screen, click the double green arrows in the menu bar to refresh the screen. The competitor should now be coded as OK if that was the problem.
5. If a time is really long, it usually means that the competitor forgot to punch the start control. Try to determine an appropriate start time. If a time appears in the Clear or Check box this will be a good approximation to the start time usually.

6. Adjust as many competitors as you can, but know that a second check will be made before results are posted.

The final step is to get a back-up file of the event to the person in charge of results who will then get them to the person in charge of RouteGadget. As of August, 2016 send the results to: results@dvoa.org

The file you need to send is called a backup file and you first need to create it and then email it to the above address.

1. On the main menu, go to Event then Backup.
2. The only tricky part about saving the Backup file is saving it to somewhere that you can find it and not overwriting a previous backup. When you click Backup will get a dialog box:
 - a. The path name for the last back up file that was saved should appear in the dialog box.
 - b. Just click the button "Create File Name Automatically". This will use the folder name YYYYMMDDParkName that was created when the event was set up and then put a time stamp on the file.
 - c. Click "OK".
3. On the Desktop there is a shortcut to the folder "Backup" where all backup files will be saved. Click that and then find the file YYYYMMDDParkName_YYYYMMDD_TIMESTAMP.skb. This is the file that you need.
4. Copy that file to a flash drive, either your own or the one that should be with the kit. If you are using the kit flash drive and someone else is taking the computer home, sign out the flash drive.
5. Close the event.
6. Email the back-up file to: results@dvoa.org
7. Make arrangements to return the flash drive to the computer kit if necessary.